

MEETING MINUTES

The Community Academy of Architecture and Design, Inc.

DATE: Monday, December 3, 2018

TIME: 6:05 PM

LOCATION: TARCHITECTS PAPAYA RM

Call to Order

- **Board Member Participants:**

- Tariq Abdullah
- Dan Alfino
- Brooke Bosley
- Rasheedah Luqman

- **Other Attendees**

- Desiree Rivers
- Nichole Bradley
- Tiffany Green-Abdullah

Approval of Previous Minutes

4-0, Approved

Reports

N/A

Motions

1. Motion to Adopt School Calendar (Adopted, 4-0)
2. Motion to Adopt Enrollment and Student Lottery Policy (Adopted, 4-0)
3. Motion to Adopt TCAAD Non-Discrimination Policy (Adopted 4-0)

New Business

Academics: The Board reviewed the draft School Calendar from the petition

Governance: Rasheedah and Dan discussed takeaways from Board training. Topics included: cost effective school front office personnel strategies; compliance with Board governance laws, rules, and regulations; and the importance of student enrollment recruitment for the school's fiscal outlook.

Governance: TCAAD nonprofit application and non-discrimination policy. In order to apply to be a Georgia non-profit, TCAAD needed a non-discrimination policy, and the Board discussed the policy to be adopted.

Announcements

Governance: 501(c)(3) application submitted

Operations: Proposal Submitted for GT Pro Bono Consulting Team

Unfinished Business

Board member composition: We were unable to discuss the addition of a new Board member.

Other Business


School Leader Search: hiring procedure discussed; will meet on Sunday, December 9 to interview final candidates.

Finance/Facilities: Board went into Executive Session to discuss updates on facility options and financing.

Adjournment

1. Motion to Adjourn Meeting (Approved, 4-0)

SECRETARY APPROVAL:
(Signature & Date)

 12/5/18